



Job Posting

Buyer Milwaukee, WI

Procure Materials and Help Us Grow Employment

70% of working-age, legally blind Americans are not working. Beyond Vision creates employment for people who are blind through our manufacturing and service facilities here in Milwaukee as well as our nine government supply stores nationwide. We are seeking a buyer to help meet the growing and dynamic procurement needs of these diverse operations.

This position reports to the Procurement Manager and is responsible for sourcing materials required by all business units. He/she will work within allowed costs, schedules, and other set guidelines to price, order, and track delivery of materials and to expedite delivery whenever necessary. He or she will maintain purchase files, manage purchase vouchers, and record and communicate lead-times and other information to our internal customers.

We Require

- Minimum of a high school diploma or GED.
- 1 to 5 years of experience in customer service, purchasing, or a related administrative role.
- Ability to work independently, multi-task, and effectively problem solve are all essential characteristics for this position.
- Experience in a manufacturing environment preferred and Inventory control a plus.
- Federal Contract experience and/or knowledge of commercial furniture a plus.
- Strong computer skills specifically in the use of Excel and ERP systems. Ability to learn and work with a variety of software programs

We offer:

- Competitive compensation and benefits package.
- A culture that values delighting our customers, constant improvement, and fun!
- The opportunity to create employment for people who are blind or visually impaired.

Send a resume, cover letter, and salary requirements to: hr@beyondvision.com

(Learn more about Beyond Vision at www.beyondvision.com)

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.